



TIFFANY MORNACHS HUMANITARIAN SERVICES(TMHS)

P.O.BOX 235

NANSIO-UKEREWE

+255755 882804

CONSTITUTION

TIFFANY MORNACHS HUMANITARIAN SERVICES (TMHS)

ARTICLE 1

NAME AND LEGAL STATUS

1. The name of the organization shall be Tiffany Mornachs Humanitarian Services, hereinafter referred to as “TMHS” or “the Organization.”
2. TMHS shall be a non-governmental, non-profit, non-political, and non-religious humanitarian organization established to serve humanity without discrimination.
3. The Organization shall operate in accordance with the laws governing Non-Governmental Organizations in the United Republic of Tanzania and any other applicable laws.
4. TMHS shall have perpetual succession and a common seal and shall be capable of suing and being sued in its corporate name.

ARTICLE 2

REGISTERED OFFICE AND OPERATIONAL AREA

1. The registered head office of the Organization shall be located in the United Republic of Tanzania.
2. The Organization may establish branch offices, regional offices, or field offices within or outside Tanzania as deemed necessary by the Board of Directors.
3. TMHS shall operate locally, nationally, regionally, and internationally in accordance with its objectives and applicable laws.

ARTICLE 3

VISION, MISSION, AND MOTTO

3.1 Vision

To see a compassionate and empowered society where all people live with dignity, equality, and sustainable hope.

3.2 Mission

To provide humanitarian assistance, empower vulnerable groups, promote social justice, and support sustainable community development through inclusive and accountable programs.

3.3 Motto

“Caring for Humanity, Building the Future.”

ARTICLE 4

CORE VALUES

The Organization shall be guided by the following core values:

1. Compassion – Serving humanity with love, care, and empathy.
2. Integrity – Upholding honesty, transparency, and ethical conduct.
3. Accountability – Responsible stewardship of resources and trust.
4. Equity and Inclusion – Serving all people without discrimination.
5. Participation – Encouraging community involvement and ownership.
6. Professionalism – Delivering quality and efficient services.
7. Sustainability – Promoting long-term social and environmental impact.

ARTICLE 5

OBJECTIVES

The general objective of TMHS is to promote humanitarian welfare and sustainable development among vulnerable and marginalized communities.

Specific Objectives include:

1. To support women empowerment and gender equality initiatives.
2. To promote child protection, education, and welfare.
3. To assist persons with disabilities and other vulnerable groups.
4. To provide humanitarian relief during emergencies and disasters.
5. To support community health, nutrition, and sanitation programs.
6. To promote education, skills development, and livelihood opportunities.
7. To advocate for human dignity, social justice, and inclusive development.



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8. To collaborate with government, civil society, and international partners.

9. To mobilize resources for sustainable humanitarian interventions

10. To conduct research, training, and capacity-building activities

ARTICLE 6

ACTIVITIES

To achieve its objectives, the Organization shall undertake the following activities:

1. Implement community-based humanitarian and development projects.

2. Provide relief assistance such as food, shelter, medical aid, and clothing.

3. Conduct training, workshops, and awareness programs.

4. Support income-generating and livelihood initiatives.

5. Facilitate access to education and healthcare services.

6. Partner with local and international organizations.

7. Conduct advocacy, research, and documentation.

8. Mobilize volunteers and professionals.

9. Organize fundraising and donor engagement activities.

10. Any lawful activity consistent with the objectives of the Organization.

ARTICLE 7

NON-PROFIT AND NON-DISTRIBUTION CLAUSE

1. TMHS is a non-profit organization.

2. No part of the income or property of the Organization shall be distributed to members, directors, or officers except as reasonable compensation for services rendered.



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3. All funds shall be used solely to further the objectives of the Organization.

ARTICLE 8

MEMBERSHIP

8.1 Categories of Membership

The Organization shall have the following categories of membership:

1. Founding Members
2. Ordinary Members
3. Honorary Members

8.2 Eligibility

1. Any individual who supports the objectives of the Organization may apply for membership.
2. Membership shall be approved by the Board of Directors.

8.3 Rights of Members

Members shall have the right to:

1. Participate in meetings.
2. Vote (except honorary members).
3. Elect and be elected into leadership positions.

4. Access information about the Organization.

8.4 Duties of Members



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Members shall:

1. Uphold the Constitution.
2. Promote the objectives of the Organization.
3. Participate actively in activities.
4. Pay membership fees (if applicable).

8.5 Termination of Membership

Membership may be terminated by

1. Voluntary resignation.
2. Death.
3. Misconduct or violation of this Constitution, subject to due process.

ARTICLE 9

GOVERNANCE STRUCTURE

The governance organs of the Organization shall be:

1. The General Assembly
2. The Board of Directors
3. The Secretariat / Management

ARTICLE 10

GENERAL ASSEMBLY

1. The General Assembly shall be the supreme decision-making body
2. It shall consist of all registered members
3. It shall meet at least once per year
4. Functions include:

Approving policies and plans.

Electing Board members.

Approving audited financial reports.

Amending the Constitution.

ARTICLE 11

BOARD OF DIRECTORS

11.1 Composition

1. The Board shall consist of 5–9 members.
2. Members shall be elected by the General Assembly.
3. The Board shall serve a term of three (3) years, renewable once.

11.2 Functions

The Board shall:

1. Provide strategic leadership and oversight.
2. Approve policies, budgets, and programs
3. Appoint and supervise the Executive Director.
4. Ensure accountability and good governance.

11.3 Meetings

1. The Board shall meet at least quarterly.
2. Quorum shall be half plus one of members.

ARTICLE 12

OFFICE BEARERS AND FOUNDERS

12.1 Founders

The following persons are recognized as Founders of TMHS:

1. Dr. Owino Benedict – Founder, Chief Executive Officer (CEO) & Chairman in Tanzania
2. Princes Oluwatoyin – Co-Founder & International Coordinator
3. Dorice Owino – Co-Founder

12.2 Other Office Bearers

The Board shall elect the following officers:

1. Chairperson



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2. Vice Chairperson

3. Secretary

4. Treasurer

Duties shall be defined in internal policies.

ARTICLE 13

MANAGEMENT (SECRETARIAT)

1. The day-to-day operations shall be managed by the Executive Director (Dr. Owino Benedict)

2. The Executive Director shall be accountable to the Board.

3. Staff shall be recruited based on merit and professionalism

ARTICLE 14

FINANCIAL MANAGEMENT

1. The Organization's funds shall be derived from:

Donations

Grants

Fundraising activities

Lawful income-generating activities

2. All funds shall be deposited in the Organization's bank account.

3. Proper books of accounts shall be maintained.

4. Annual financial statements shall be audited by a certified auditor.

ARTICLE 15

ASSETS AND PROPERTY

1. All assets shall belong to the Organization.

2. Assets shall be used solely for achieving objectives.

3. No member shall claim ownership of organizational property.

ARTICLE 16

POLICIES AND CODE OF CONDUCT

The Organization shall develop policies including:

Financial Policy

Human Resource Policy

Child Protection Policy

Anti-Corruption Policy

Safeguarding Policy

ARTICLE 17

CONFLICT OF INTEREST

1. Board members and staff shall disclose any conflict of interest.

2. No individual shall benefit improperly from the Organization.

ARTICLE 18

AMENDMENTS

1. This Constitution may be amended by a two-thirds (2/3) majority of the General Assembly.

2. Proposed amendments shall be submitted in writing.

ARTICLE 19

DISSOLUTION

1. The Organization may be dissolved by a resolution of two-thirds (2/3) of members.

2. Upon dissolution, assets shall be transferred to another NGO with similar objectives.

3. No assets shall be distributed to members.

ARTICLE 20

INTERPRETATION

1. This Constitution shall be the supreme governing document.



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2. Any matter not provided for shall be decided by the Board in line with the objectives.

ARTICLE 21

ADOPTION

This Constitution was adopted on this _____ day of _____ 20____ by the founding members of Tiffany Mornachs Humanitarian Services.

SIGNATURES OF FOUNDERS

Dr. Owino Benedict – Founder, CEO & Chairman, Tanzania _____

Princes Oluwatoyin – Co-Founder & International Coordinator _____

Dorice Owino – Co-Founder _____